

Application for Employment

(Application must be **completely** filled out or will not be considered)



Bobby Benson Center

56-660 Kamehameha Hwy.

Kahuku, HI 96731

Ph. (808) 293-7555

Fax: (808) 293-7196

General Information:

Name: _____

Address: _____

City State Zip Code

Phone Number: _____

Date Available: _____

Position Applying for: _____

Full Time: Part Time: On Call:

Special training or skills that would be of benefit in the position for which you are applying:

Have you ever been employed with this company before? No Yes

If yes, please indicate date(s) and position: _____

Employment Experience

Please list your most recent employer first.

Employer: _____	Phone Number: _____
Address: _____	
Job Title: _____	Supervisor: _____
Job Duties: _____	
Dates Employed: from: _____ / _____ To: _____ / _____ Starting Wage: _____ Final: _____	

Employer: _____	Phone Number: _____
Address: _____	
Job Title: _____	Supervisor: _____
Job Duties: _____	
Dates Employed: from: _____ / _____ To: _____ / _____ Starting Wage: _____ Final: _____	

Employment Experience

(Continued)

Employer: _____ Phone Number: _____
Address: _____
Job Title: _____ Supervisor: _____
Job Duties: _____
Dates Employed: from: ____ / ____ To: ____ / ____ Starting Wage: _____ Final: _____

Employer: _____ Phone Number: _____
Address: _____
Job Title: _____ Supervisor: _____
Job Duties: _____
Dates Employed: from: ____ / ____ To: ____ / ____ Starting Wage: _____ Final: _____

Work References

1. Name: _____ Occupation: _____
Address: _____ Phone Number: _____
2. Name: _____ Occupation: _____
Address: _____ Phone Number: _____
3. Name: _____ Occupation: _____
Address: _____ Phone Number: _____

Educational Background

	Name of School	City, State	Number of Yrs. Attended	Diploma/Degree
Elementary	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Jr. Hight/Intermed.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
High School	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
College	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other (trade, etc)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Medical Information:

After an offer of employment is made, but before employment duties begin, applicants are required to undergo a physical or medical examination, with the offer of employment conditioned on the result of such examination. As a condition of employment, all employees will be required to obtain a yearly physical examination at BBC's expense and by a BBC chosen physician. I authorize the physician conducting the exam to discuss with BBC the examination results, including any laboratory testing and/or specimen(s) obtained at the time of the physical examination.

Applicant's Initials

Are you able to perform the essential functions of this job with or without reasonable accommodations?

Yes No

Other:

Do you know anyone presently employed at BBC? _____ If so, who? _____

Notice:

As a condition of employment with the Bobby Benson Center, all new hires will undergo a Criminal History check, Driving Abstract Check, and Child Abuse and Neglect Check and must meet all credentialing requirements mandated by the State of Hawaii. New hires must be free of conviction(s) determined to be related to the duties and responsibilities of the job.

By initialing here I acknowledge these conditions.

Applicant's Initials

I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that my application will not be considered if it is incomplete. Further, I understand that any misrepresentation or omission when discovered, will subject me to discharge. I hereby authorize any investigation of the above or related work experience, education, or reputation information for purposes of consideration of my application for employment.

This application is not a contract and cannot create a contract. I understand that if I am employed, my employment is "at will" and can be terminated at any time, either by myself or BBC, with or without cause or reason and with or without notice.

Application Date

Applicant's Signature

It is the policy of the Bobby Benson Center to hire only U.S. Citizens and Aliens who are authorized to work in this country. (As a condition of employment, you will be required to produce documentation establishing your identity and authorization to work, and to complete the U.S. Immigration and Naturalization Service's Form I-9).